

CIRCULAR

Ref. No. SGF/OP/1/S.3/XII

Office of the Secretary to the
Government of the Federation,
The Presidency,
Shehu Shagari Complex,
Three Arms Zone,
Abuja.

9th March, 2018

Chief of Staff to the President,
Deputy Chief of Staff to the President, Office of the Vice-President,
Honourable Ministers/Ministers of State,
Head of the Civil Service of the Federation,
National Security Adviser,
Principal Secretary to the President,
Economic Adviser to the President,
Special Advisers/Senior Special Assistants,
Chief of Defence Staff/Service Chiefs/Inspector-General of Police,
Governor, Central Bank of Nigeria,
Chairman, Federal Civil Service Commission,
Chairman, Police Service Commission
Chairman, Code of Conduct Bureau,
Chairman, Code of Conduct Tribunal,
Chairman, Revenue Mobilization, Allocation and Fiscal Commission,
Chairman, Federal Inland Revenue Service,
Chairman, Independent National Electoral Commission,
Chairman, National Population Commission
Chairman Independent Corrupt Practices & Other Related Offences Commission
Chairman, Economic & Finance Crimes Commission
Chairman, National Drug Law Enforcement Agency
Chairman, National Salaries, Incomes * & Wages Commission
Chairman, National Assembly Services Commission
Surveyor-General of the Federation

All Permanent Secretaries and Heads of Extra-Ministerial Departments,
Clerk of the National Assembly,
Chief Registrar, Supreme Court of Nigeria,
Secretary, National Judicial Council,
Auditor-General for the Federation,
Accountant-General of the Federation,
Directors-General/Chief Executives of Parastatals, Agencies and
Government-Owned Companies.

**PROCUREMENT RETREAT FOR CHIEF EXECUTIVE OFFICERS OF FEDERAL
PARASTATALS**

As you are aware, the Budget estimates for 2018 Fiscal year are before the National Assembly, and expected to be passed into law shortly. The Office of the Secretary to the Government of the Federation (OSGF) in conjunction with the Bureau of Public Procurement wishes to organise a platform to address all identified inadequacies as well as deficiencies in 2017 with a view to enhancing budget implementation. The importance of the effective implementation of the Budget cannot be overemphasized

2. Consequently, to ensure effective implementation of the 2018 Budget within Federal Parastatals, the BPP will conduct a Retreat for Chief Executive Officers/Accounting Officers of Federal Government Parastatals within the instrument of the Public Procurement Act, 2007, on Saturday 7th April, 2018, at the Transcorp Hilton Hotel. Time is 8:00 a.m. prompt. Participants are expected to arrive for the Retreat on Friday, 6th April, 2018, for registration/collection of Retreat Materials.

3. Logistics, accommodation and feeding of CEO's coming from outside Abuja will be borne strictly by them.

4. The content of this Circular should be brought to the attention of all Accounting Officers of Federal Parastatals for strict compliance.

Boss Mustapha
Secretary to the Government of the Federation