

Ref: No. SGF/OP//S.3/XI/977

Office of the Secretary to the  
Government of the Federation,  
The Presidency,  
Shehu Shagari Complex,  
Three Arms Zone,  
Abuja.

24th May, 2017

Chief of Staff to the President,  
Deputy Chief of Staff to the President, Office of the Vice-President,  
Honourable Ministers/Ministers of State,  
Head of the Civil Service of the Federation,  
Chairman, Federal Civil Service Commission,  
Chairman, Federal Character Commission,  
Chairman, Independent National Electoral Commission,  
Chairman, Revenue Mobilization, Allocation  
and Fiscal Commission,  
Chairman, National Population Commission,  
Chairman, Code of Conduct Tribunal,  
Chairman, Code of Conduct Bureau,  
Permanent Secretaries,  
Special Advisers/Senior Special Assistants,  
Service Chiefs/Inspector-General of Police,  
Governor, Central Bank of Nigeria,  
Chairman, Independent Corrupt Practices and other  
Related Offences Commission,  
Chairman, Economic and Financial Crimes Commission,

Chairman, National Drug Law Enforcement Agency,  
Chairman, National Assembly Service Commission,  
Clerk of the National Assembly,  
Chief Registrar, Supreme Court of Nigeria,  
Secretary, National Judicial Council,  
Auditor-General for the Federation,  
Accountant-General of the Federation,  
Heads of Extra-Ministerial Departments/Directors-General/Chief  
Executive Officers of Parastatals, Agencies and Government-Owned  
Companies.

### **DISCOUNT FROM AIRLINES FOR PUBLIC OFFICERS ON OFFICIAL TRAVEL**

As you are aware, one of the major objectives of the present Administration is to reduce the cost of governance in order to make more funds available for capital projects to support growth and development. In this regard, the Federal Government through the Efficiency Unit of the Federal Ministry of Finance has used the large buying power of Government to secure discounts from a number of local and international airlines. To this end, Ministries, Departments and Agencies (MDAs) are hereby enjoined to patronise these airlines. One of the airlines, Dana Airlines Ltd has already signed an agreement to provide 50% discount on Travel Tickets to Federal MDAs. The names of the other airlines, the discounts offered and other applicable terms will be provided by the Federal Ministry of Finance to all MDAs on a case by case basis.

2. In the light of the foregoing, MDAs are directed to note the following general terms on the discount for compliance:

- (i) The discounts are for official travels only;

- (ii) Persons eligible to benefits from the discounts are government officials and consultants or contractors whose travel is being paid for by MDAs; and
  - (iii) Tickets purchased under this arrangement are not transferable but are cancelled and re-issuable.
3. For the avoidance of doubt, MDAs should note that travels and the usage of the discounts will be monitored.
4. Please bring the content of this Circular to the attention of all concerned.

**Dr. (Mrs.) Habiba M. Lawal**  
Permanent Secretary (Ecological Fund Office)  
for: Secretary to the Government of the Federation